



North Hastings Community Integration Association (NHCIA)  
*Building Partnerships for Community Living*

**Internal/External Job Posting**

**Full-Time Contract**

**Community Connections Facilitator / Child and Family Facilitator**

**Contract until July 10, 2022 Up to 75 hours (combined) in a 2-week pay period**

**Position summary-** The Community Connection Facilitator focuses on supporting people with developmental disabilities to become active members of their community. The Child and Family Facilitator links children and their families to supports and resources, as well as facilitates opportunity for community connections and recreational activities.

**Key duties and responsibilities**

- Support individuals to participate in community events and develop **socially valued roles** in their community
- Plan and facilitate group activities
- Providing direct support to individuals, being responsive to individual needs with a **person-centered focus**
- Participating in planning and supporting individuals to **attain their goals**
- Provide **virtual** learning, recreational and other opportunities
- Support individuals' **awareness** of community services and assist with accessing those services
- Perform **administrative tasks** including recording documentation and collecting data
- Attend, lead, and actively participate in **meetings** while promoting open communication at all levels

**Competencies**

- Commitment to the **mission, vision, and values** of NHCIA within the workplace and in the community
- Demonstration of a **rights based culture and person-centered practices**
- Ability to **think critically** and engage in **proactive problem solving**
- Work in a **fast paced environment** with multiple focuses
- Skill using **computers, technology, and Microsoft Office software, virtual platforms**
- Ability to find **innovative** ways to provide support with a willingness to problem solve creatively, thinking "outside the box"

**Qualifications:**

- **Post-secondary** education in a field relating to disabilities or human services is an asset
- Experience working with people with a developmental disability
- Experience in program planning, and facilitation
- Clean **criminal record check** including **vulnerable sector screening**
- Valid **First Aid and CPR** certification
- A valid **G class driver's license**, a clean driving record, access to a reliable vehicle, 6a endorsement, and \$1,000,000 liability coverage
- Ability and willingness to work **flexible hours** including evenings and weekends

For a **full job description**, please email us or visit our office

Please submit your detailed **cover letter, one page profile, and resume** by 9:00 a.m. **May 27, 2022** to:

The Hiring Committee at North Hastings Community Integration Association - 2 Alice Street, Box 1508 Bancroft, ON K0L 1C0  
[communityliving@nhcia.ca](mailto:communityliving@nhcia.ca)

Only those applicants chosen for an interview will be contacted

*NHCIA is an equal opportunity employer. NHCIA welcomes demographic diversity as well as experiential diversity in all candidates. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.*